

AISHE AGM 2022

January 25, 2023, Online

Minutes recorded by: Brett Becker and Jacinta Burke

In Attendance Feb 2022: Brett Becker, Morag Munro, Graham Glanville, Moira Maguire, Muriosa Prendergast, Anna Santucci, Kate Molloy, Alison Farrell, Sheena Hyland, Jacinta Burke

It was noted by the executive that a Quorum was reached

Apologies (Executive Members): Ekaterina Kozina

2022-2023 Officers and Exec (through AGM 2022):

Executive Officers:

- President: Brett Becker (University College Dublin) Will step down AGM 2022
- Vice-President: Morag Munro (Maynooth University) Will step down AGM 2022
- Secretary: Jacinta Burke (Royal College of Surgeons in Ireland) Stepping down AGM 2022
- Treasurer: Graham Glanville (Trinity)

Executive Members:

- Ronan Bree (Dundalk Institute of Technology) (Stepped down 2022)
- Nuala Harding (Athlone Institute of Technology)
- Sheena Hyland (National College of Ireland)
- Ekaterina Kozina (Trinity College Dublin)
- Alan Morgan (University College Dublin)
- Tamara O'Connor (Trinity College Dublin) (Stepped down 2022)
- Moira Maguire (Dundalk Institute of Technology) Ex Officio, as AISHE-J Editor

Agenda Items

1. **Welcome: Brett Becker**
2. **Chair's Report: Brett Becker**
3. **ICED Report: Brett Becker**
4. **Financial Report: Graham Glanville**
5. **AISHE-J Report: Moira Maguire**
6. **Elections: Moira Maguire**
7. **AOB**

1: Welcome: Brett Becker

Brett welcomed the Executive and all members and spoke of the difficult and changed times as we emerge from the pandemic and try to get back to normal. AISHE Activities slowed down due to Covid 19 but AISHE-J is thriving. The Chair thanked all members for their dedication during challenging times. It was noted that a quorum was reached.

2: President's Report (attached below): Brett Becker

Actions: 2021 AGM Minutes approved and uploaded to website

Current Membership: It was noted that membership has increased. Membership now stands at 213 up from 203. Smaller growth than prior year, but positive.

Priorities for 2023:

To promote scholarship in learning and teaching

This is primarily achieved through AISHE-J which is widely read. It was noted that the journal is thriving. The President acknowledged the work of Moira and the editorial team.

Actions: To continue to do what we can and to foster relationships with the membership

Conference

Discussion was held around potentially holding a conference.

Actions: The executive will review the possibility of a conference in future meetings.

3. ICED Report (attached below): Brett Becker

2023 Conference: Details unknown. Previous ICED AGM was held in Aarhus Denmark May/June 2022.

4. Financial Report (attached below): Graham Glanville.

It was noted that there is currently €10,117 on the books. The Maynooth account is closed. Balance transferred to AIB.

Account should be audited next year.

5. AISHE-J Report: Moira Maguire.

Moira thanked recent editors who have stepped back for their immense contribution (Brett Becker, Ekaterina Kozina, Sylvia Huntley Moore).

Moira noted that there is currently only a small team of editors (Moira Maguire, Ronan Bree, Morag Munro). A call for other editors will take place as the associated workload is quite heavy of late.

The rate of articles downloaded during 2021 has been recorded at 23,293. Although this number may even be higher; as the system of recording downloads may not be accurately reflecting numbers.

Moira acknowledged and thanked all AISHE-J reviewers.

6. Elections (Moira Maguire, Election Officer)

Roles requiring nominations:

President: Brett Becker will have served two consecutive two-year terms of office and a new President will be appointed.

Vice President: Morag Munro will have served two consecutive two-year terms and a new Vice-President will be appointed.

Secretary: Jacinta Burke is stepping down and a new Secretary will be appointed.

Two regular Exec roles need to be filled (Ronan Bree and Tamara O'Connor stepped down in 2022).

Confirmed Election Results

- Kate Molloy - executive member
- Muriosa Predergast - secretary
- Anna Santucci - executive member

Graham Glanville - continues as treasurer

Brett Becker nominated and agreed to stay on as interim president

7. AOB.

As there was no AOB the meeting was drawn to a close.

Appendix 1: AISHE Annual Report 2021

Welcome to the Executive and all members. It has been a difficult and changed year as we climb out of the pandemic. AISHE Activities remained relatively low as in 2022. AISHE-J is thriving but needs more help. I thank the AISHE-J team for their dedication during such challenging times.

1. AISHE Executive 2021-22: Brett Becker (President, AISHE-J Technical Editor), Morag Munro (Vice-President, AISHE-J Editorial Team), Jacinta Burke (Secretary) Joined AGM 2020 (Jan 2021); Graham Glanville (Treasurer) Joined AGM 2020 (Jan 2021)

AISHE-J 2021-2022: Ronan Bree (AISHE-J Editorial Team), Nuala Harding, Sheena Hyland, Ekaterina Kozina (AISHE-J Editorial Team), Alan Morgan Joined AGM 2020 (Jan 2021), Tamara O'Connor, Moira Maguire (AISHE-J Editor).

2. Activities. Conference: Due to COVID-19 2022 plans were again put on hold. Could be investigated for 2023.
3. Agreements. Partnership with EDIN continues on sharing web hosting costs. AISHE paid 2 years in 2022. EDIN will pay in 2024 and AISHE will pay again in 2026, and so on.
4. Elections: Conducted by Moira Maguire (Election Officer)

Personnel:

- Ronan Bree stepped down from Exec
- Tamara O'Connor stepped down from Exec
- Membership: Membership grew from 203 (AGM 2020) to 213.

Priorities for 2023: AISHE will continue to support scholarship in learning and teaching, particularly via AISHE-J. A significant priority will be to further develop our collaborative relationships, hopefully as we return to (the new) normal.

Appendix 2: ICED Report

<http://icedonline.net/>

2022 Conference

Aarhus, Denmark, May 31 - June 3 2022. <https://conferencemanager.events/iced22>

2022 Council Meeting

2022 Council AGM was held in Denmark.

Appendix 3: Financial Report**AISHE Transactions (January 2022 to December 2022)**

Date	Transaction	Debit	Credit	Amount
01/01/2022	Account Balance			€6,578.62
01/02/2022	AISHE-J Editing Fee	x		-€450.00
01/03/2022	Bank Fees	x		-€7.17
04/04/2022	Transfer of balance from Maynooth AISHE Current Account		x	€4810.87
04/05/2022	AISHE membership to the Association of Commonwealth UN	x		-€61.07
30/06/2022	Bank Fees	x		-€6.48
12/07/2022	AISHE-J -J Editing Fee	x		-€240.00
13/09/2022	Edin/AISHE Project Web Hosting via Bluehost	x		-€250.00
30/09/2022	Bank Fees	x		-€7.96
07/11/2022	AISHE-J Editing Fee	x		-€250.00
31/12/2022	Account Balance			€10,116.81

Total Expenses 01/01/2022 to 31/12/2022: **€1,272.68**

Total Expenses 01/01/2021 to 31/12/2021: **€2,126.36**