

AISHE Annual General Meeting.

Ashling Hotel, 27th October 2016, 4.15 pm

Agenda

1. Attendance.
2. Minutes of previous meeting.
3. Annual report.
4. Treasurer's report.
5. Elections to the Executive.
6. Priorities for the coming year.
7. A.O.B.

Minutes: AISHE AGM, TCD, November 18th 2015, 1 pm.

Present: Leanne Harris, Qi Wang, Donna Hyland, Gary Reynolds, Michael Barrett, Patricia Kennon, Maria-Jose Gonzalez, Ekaterina Kozina, Moira Maguire, Saranne Magennis, Sylvia Huntley Moore, Helen Guerin, Tamara O'Connor, Sharon Harris-Byrne.

Apologies: Bernadette Brereton, Brett Becker, Alison Clancy, Noeleen O'Keeffe

1. All were welcomed to the meeting and the previous minutes (2014 AGM) approved.
2. Moira Maguire presented the Annual Report covering January 2014- November 2015) :
 - a. Changes to the Executive: Linda Carey is retiring and will stand down. A vote of thanks was taken to Linda for her invaluable contribution to AISHE and to HE in the island of Ireland. Brett Becker was welcomed as Technical Editor for AISHE-J (co-option).
 - b. AISHE successfully bid for funding from the National Forum under three streams: the seminar series, Network Maintenance Funding and 2014 Network Funding.
 - c. National Forum Funding (Seminar series, Maintenance and Network 2014) was used to support 3 writing workshops, a masterclass on editing, a masterclass on ethics and insider research and a masterclass on bibliometrics.
 - d. Publications: AISHE-J continues to be a priority and has been supported by Network Funding 2014. AISHE published Slowey, M. Kozina, E and Tan, E. (2014). Voices of Academics in Irish Higher Education: perspectives on professional development, launched 28/3/14 . Network Funding has been used to develop AISHE Good Practice Guide to be published early 2016.
 - e. The website has been upgraded and a MailChimp account set up to communicate with members.
3. Helen Guerin delivered a report on the ICED meeting in British Columbia, June 2015. She noted that the next ICED Conference 'Ethics, Care and Quality in Educational Development' will be held in Cape Town November 2016 and details have been circulated. Each year the editorial team of the International Journal for Academic Development (IJAD) appoints an international selection panel to choose an 'Article of the year'. The recently announced 2014 article was 'Supporting programme teams to develop sequencing in higher education

curricula' by Geraldine O'Neill, Roisin Donnelly and Marian Fitzmaurice. The meeting expressed congratulations.

4. Treasurer Report (delivered by Moira Maguire in the absence of Noeleen O'Keeffe).

NUIM Account (Forum funds must be paid into an institutional account)

Income		Expenditure	
Opening Balance:	1,175.10	Publishing & website	2,940.85
National Forum	2,500	Events	4,049.35
Maintenance Funds		OCED membership	105.00
National Forum	13,181		
Network Funds			
Total	15,681	Total	7095
Balance: 8585.80			

Note: the workplan and expenditure for the 2014 Network Funding will not be complete until January 2016.

AIB Account

Income		Expenditure	
Opening Balance:	14,590.24	Events	366
Total	14,590.24		
		Total	366
Balance: 14,224.24			

5. Co-option.
As Linda Carey has stepped down we no longer have an Executive member from Northern Ireland. Moira Maguire proposed that we co-opt Donna Hyland to the Executive to fill the vacancy. This was second by Helen Guerin and approved by the meeting.
6. Priorities for the coming year.
 - a. It was generally felt that ASIHE should continue to focus on publications and associated events and workshops.
7. A.O.B None
8. Moira thanked the meeting.

Annual Report November 2015-2016

AISHE Executive 2015-16: Bernadette Brereton (Secretary), Brett Becker (Technical Editor AISHE-J), Mary Delaney, Alison Clancy, Helen Guerin, Sylvia Huntley Moore, Donna Hyland, Ekaterina Kozina (Vice President), Saranne Magennis (AISHE-J Editor), Moira Maguire (President), Tamara O'Connor, Noeleen O'Keeffe (Treasurer).

Activities.

AISHE secured funding under the 2016 National Forum Network Funding. There has been a delay receiving the funding and the Forum is looking into this. However work has progressed on an edited collection, in collaboration with LIN, on the impact of accredited professional development on assessment. A call for submissions went out in the Spring and we received a lot of interest. Reviews are complete and final chapters are expected next week. Moira Maguire and Tamara O'Connor (AISHE) are working on this with Nuala Harding and Gina Noonan (LIN). We expect to publish early 2017.

A potential further contribution to the AISHE Good Practice Guides is under development

AISHE-J

The journal continues to be a significant priority and we published Volume 8 in 2016 – February(8,1), June (8,2) and the Special Issue on Assessment is due out October 31st (8,3). A more user-friendly journal interface was added to the website.

Going forward