

**Minutes of AISHE Annual General Meeting  
26<sup>th</sup> August 2011 DCU**

**Present:** Ellen Breen, Alison Clancy, Moyenet Dunlea, Helen Guerin, Jean Hughes, Linda King, Ekaterina Kozina, Sylvia Huntley Moore, Saranne Magennis (Chair), John Panter. Peter Reilly, Maria Slowey, Shelley Tracey.

**1. Agenda:** The agenda was adopted.

**2. Minutes:** The minutes of the previous Annual General Meeting of 27<sup>th</sup> August 2010 were agreed.

**3. Matters Arising:** Any matters arising would be coming up on the agenda.

**4. Chair's Business:**

Conference

Saranne Magennis (SM) reported that this year's Conference 'The Challenge for Graduates in a Changed World' was a great success and thanked everyone for their excellent Papers & Posters. SM thanked the Keynote Speakers, Glennis Cousin, Lee Harvey and Tom Collins, as well as Linda King and the two student helpers.

Funding

SM stated that we had met with the HEA and were hopeful that they would consider funding AISHE again next year. Discussions had already taken place regarding this and future meetings were being organised.

AISHE-J

SM congratulated Sylvia Huntley Moore on the 3rd Issue of AISHE-J and thanks her for serving as Editor for the past three years and informed members that she would be taking up the role of AISHE-J Editor for the next term of office.

Regional Workshops

SM noted that AISHE successfully ran four workshops again this year:

Problem Based Learning with Alison Clancy	IT Tralee
The Role of Higher Education in the Wellbeing of Society: a community engagement perspective with Maria Avila	NUI Maynooth
Engaging students in research and inquiry with Mick Healey	Trinity College Dublin
Increasing students' satisfaction with their learning experience: addressing issues raised by the National Student Survey with Phil Race	Queens University Belfast

**Special Interest Groups**

SM reported that the six Special Interest Groups, set up with seed-funding from AISHE were working extremely well and that the Irish Mathematics Support Network had recently secured additional funding.

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**AISHE Constitutional Amendment:**

The clauses under consideration are Clause 4 and Clause 6.

Clause 4: Executive Committee

The main purpose of this proposed amendment is to allow some continuity through the non-Officer members of the Executive Committee, but ensure that the specified officer posts are vacated on a regular basis, with new ideas being made available to the Society. If we agree to amend Clause 4 it may also be a good idea to remove the historical references to the first Executive – the latter half of e and all of f – and renumber accordingly.

e) The terms of office of all members of the Executive Committee shall be two years or until such time after that period an Annual General Meeting may be convened.

[Remove following sentence] The term of office of the first Executive Committee shall be one year or until such time after that period an Annual General Meeting may be convened.

f) [Remove entire sub-clause] The first Executive Committee shall be elected at the Meeting held at University College Cork on 14 March, 2000.

g) [will change to (f)] Failure to fill any position on the Executive Committee shall not invalidate the decisions of the Executive Committee

h) [will change to (g)] No member of

[Remove following phrase] AISHE shall be eligible to stand for election or be co-opted to the Executive Committee for more than three consecutive periods of office.

[Replace phrase with following] the AISHE Executive Committee shall be eligible to stand for election as an Officer for more than three consecutive periods of office. The Office of Treasurer may be exempted from this provision by a decision of an Annual General Meeting.

It was proposed to change Clause 6b, as follows:

Clause 6: Finances

This change is proposed because the bulk of the funding of the Society is subject to the annual audit processes of the hosting institution – currently NUIM and formerly DCU. All other funds will be accounted for in full and certified on an annual basis and are not of the level that merit a full Audit.

b) The Executive Committee shall be responsible for the preparation of financial statements which shall be [Replace the word “**audited**” with the word “**certified**”] ~~audited~~-certified and presented to members at the Annual General Meeting

SM confirmed that the responses received in relation to the proposed changes to the AISHE Constitution were all in favour of the proposed amendments. SM asked for any contributions from the floor. There were none. The Amendments to the AISHE Constitution were agreed and approved.

**5. Treasurer’s Report:**

EB reported that AISHE had received funding from the HEA of €40,000 in 2011 and the AISHE Accounts were in a health state. As soon as the Conference income and

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expenditure had been finalized the exact amount in the AISHE Reserve would be known. This was thought to be in the region of approximately €35,000, which would ensure the smooth running of the organisation for the foreseeable future.

**Action:** EB to arrange for the 2010 Accounts to be Certified asap.

### 6. Secretary's Report

HG noted that AISHE was the Irish representative on the International Consortium for Educational Development, which was Network of Networks that promotes educational and academic development in higher education worldwide. HG reported that she had attended the ICED Council Meeting in KULeuven, Belgium in June 2011. HG was working on three sub-committees of the Council (i) reviewing the ICED Constitution, (ii) working on the legal framework with the aim of seeking Charitable Status, and (iii) Redeveloping the website. HG drew attention to the new website address:

<http://icedonline.net/>

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## Welcome to ICED

ICED, The International Consortium for Educational Development, promotes educational and academic development in higher education world-wide. ICED is a network whose members are themselves national organisations or networks concerned with promoting good practice in higher education. The ICED Council is formed by Presidents, or their representatives, of a country's academic staff development network(s).

**ICED's biennial international conference will be held in Bangkok between 22nd and 25th July 2012.**

ICED is administered by Roz Grimmitt at the ACU in London (full details on "contact"). The ICED Treasurer is Kristine Mason O'Connor.

### News

- David Green – Co-Editor of IJAD**  
The ICED Council is pleased to announce that David Green, [...]
- Maintaining and Sustaining Mass Higher Education – call for contributions**  
The OECD Programme on Institutional Management in Higher Education (IMHE) [...]

### Member Organisations

We have 22 member organisations across the world. Click here to see a complete list, with their Council representatives

### Starting a New Network

ICED encourages the formation of new national networks to support educational development.

### IJAD

Find out about the International Journal for Academic Development  
**Special subscription offer** for individual members of ICED's networks

HG informed members that the 2012 ICED bi-annual conference would be held in Bangkok, Thailand, and details could be checked on the website and noted that James Wisdom, SEDA, UK was the current ICED President.

The Spirit of ICED Award was not awarded in 2011, but the Council retained the right to award more than one award in 2012.

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HG reminded members that they were entitled to a substantial discount on the International Journal of Academic Development (IJAD).

HG reported that Richard Yelland from the Programme on Institutional Management in Higher Education in the Directorate for Education at the OECD had made a presentation to ICED and would welcome a strategic partnership going forward, the details of which

would be jointly worked on. The OECD Programme on Institutional Management in Higher Education (IMHE) has launched a call for contributions for its General Conference: *'Maintaining and Sustaining Mass Higher Education'*, 17-19 September 2012.

This internationally renowned event will take place in the prestigious setting of the OECD headquarters in Paris. <http://www.oecd.org/edu/imhe/generalconference>

**Action:** HG to continue working on a number of ICED projects for the next Council meeting.

**7. AISHE Board Elections 2011  
Nominations Received**

<b>Office</b>	<b>Nominee</b>	<b>Proposed by</b>	<b>Seconded by</b>
<b>President:</b>	Helen Guerin	Sandra Griffiths	Ellen Breen
<b>Vice President</b>	Jean Hughes	Helen Guerin	Sylvia Huntley Moore
<b>Secretary</b>	Shelley Tracey	Saranne Magennis	Linda Carey
<b>Treasurer</b>	Ellen Breen	Helen Guerin	Saranne Magennis
<b>The above Executive Committee Officers were deemed elected.</b>			
<b>Members</b>	Moira Maguire	Saranne Magennis	Linda Carey
	John Dallat		
	Alison Clancy		
	Sylvia Huntley Moore		
	Alison Farrell	Helen Guerin	Saranne Magennis
	Saranne Magennis		Linda Carey
	Linda Carey		Saranne Magennis
	Ekaterina Kozina	Maria Slowey	Helen Guerin
<b>The above Ordinary Members were deemed elected.</b>			

**8. Any other business**

**9. Date of next AGM Meeting 30<sup>th</sup> August 2012.**